



Commodity Forwarders, Inc. (CFI) is a Federal Certified Screening Facility (CCSF), which means that we can screen and pack your samples into containers with out the need to tender your packages to the air carriers for security inspection. This allows us to maintain the “cold chain” which is imperative for your samples arriving in the best shape possible.

IMPORTANT NOTICE: PLEASE NOTE THAT ONLY UP TO 200 KILOS OF DRY SAMPLES AND 250 KILOS OF CHILLED/FROZEN SAMPLES BOTH INCLUSIVE OF PACKAGING AND DRY ICE, ARE ALLOWED PER BOOTH. EQUIPMENT AND EXHIBITION MATERIAL SUCH AS STANDS, ETC. ARE EXEMPT FROM THIS RULE. QUESTIONS SHOULD BE ADDRESSED TO THE USA PAVILION COORDINATOR AT: gulfoodusa@gmail.com .

GULFOOD 2014

DUBAI, U.A.E.

FEBRUARY 23-27, 2014

EXPORT PACKAGE

THIS IS YOUR EXPORT PACKAGE OUTLINING THE INSTRUCTIONS THAT MUST BE FOLLOWED IN ORDER FOR YOUR PRODUCT SAMPLES TO ARRIVE IN TIME FOR THE SHOW.

You may obtain & print both the labels and invoice forms
by going to: www.cfi-lax.com click on exhibitions

Due to TSA rules and regulations, it is necessary that you complete the information under “NEW CUSTOMERS” which can be found on the top of our home page. You must complete:

1. Power of Attorney
2. Shipping contract
3. credit application

SHIPPING LABELS AND INVOICES – CAN BE FOUND ON OUR WEB SITE AND YOU CAN CLICK ON THE DOCUMENTS, INSERT YOUR INFORMATION AND PRINT.

1. WEB SITE: www.cfi-lax.com
2. scroll down to and click on: services
3. scroll down to and click on: "For full list of services"
4. scroll down and click on: "exhibitions"
5. labels are under labeling samples
6. click on: "general invoice"

Shortcut to exhibitions: <http://www.cfi-lax.com/about-us/services/exhibitions>

Shipping schedule & deadlines:

- All **dry**, **chilled** and **frozen** products must be received by **February 12, 2014**. No exceptions / No delays.
- Original documents must be sent to Commodity Forwarders no later than **February 12, 2014**. This is in order for documents to arrive in Dubai before the shipments and complete translations for customs clearance are prepared.

CONSIGNEE FOR CERTIFICATES & INVOICES:

**OFFICE OF AGRICULTURAL AFFAIRS
AMERICAN CONSULATE GENERAL
AL SEEF STREET
DUBAI, UNITED ARAB EMIRATES**

Please e-mail copies of certificates & invoices to the following:

Jfkcustomerservice@cfi-jfk.com toddp@cfi-ord.com camillo@ablelq.com Krishna@ablelq.com
gulfoodusa@gmail.com

****** NEW REQUIREMENT -** In order to facilitate the customs clearance for the Health Authorities and prevent rummaging through your cartons, we have been asked to provide a sample box with 1 of each item that you are exhibiting at the show. This box should be labeled "FOR HIB USE". If you have only 1 chilled or Frozen item, you do not need to do this, as they will examine your whole Shipment, but if you have multiple items, we request that you make a sample box.

Use consolidation site for address on your shipping labels

CONSOLIDATION SITE: **(GULFOOD 2014)**
 c/o **COMMODITY FORWARDERS, INC.**
 220 LAWRENCE AVE.
 LAWRENCE, N.Y. 11559 USA
 PHONE 516-239-3300
 FAX 516-239-0762
 E-MAIL: JFKCUSTOMERSERVICE@CFI-JFK.COM

Necessary certification & documentation:

All shipments require certain documentation to enter United Arab Emirates. Depending on your product you may be required to provide specialized certification. Make sure your product shipment has all proper documents or certification before shipping to the consolidation warehouse.

Most **dry food items** that are packaged for retail consumption do not require anything more than commercial invoice, certificate of origin and health certificate unless they contain animal by-products or raw vegetation.

For **commercial invoice** click link: <http://www.cfi-lax.com/Files/Images/Banners/General-Invoice>

For Certificate of Health click link: <http://www.cfi-lax.com/About-Us/Services/Exhibitions/Certificate-of-Health-and-Human-Consumption> (Used for Food Items Only)

For Certificate of Origin click link: [http://www.cfi-lax.com/About-Us/Services/Exhibitions/CERTOFO-\(1\)](http://www.cfi-lax.com/About-Us/Services/Exhibitions/CERTOFO-(1)) (used for non-food items)

PRODUCTS COMING SPECIFICALLY FOR A FOOD SHOW ARE EXEMPT FROM DUAL LANGUAGE LABELING. THEY MAY NOT BE REQUIRED TO HAVE DATES OF PRODUCTION, BUT SHOULD HAVE AN EXPIRATION DATE. HOWEVER PRODUCTS SHOULD NOT HAVE PORK OR BY-PRODUCTS AS AN INGREDIENT, NOR PRODUCTS CONTAINING ALCOHOL AS AN INGREDIENT OR ANY BANNED COLOR/ADDITIVE. ALSO THE CARTONS SHOULD BE CLEARLY MARKED AS "SAMPLES FOR THE USA PAVILION AT GULFOOD 2014".

****** FOR PROCESSED FOODS THAT CONTAIN ANIMAL PRODUCTS (ie. eggs, cooked meats, cheese) MUST COMPLETE THE CERTIFICATE OF HEALTH AND HUMAN CONSUMPTION FORM OR SUPPLY HEALTH CERTIFICATE.**

If a product contains any of the following you will have to provide:

- a) A Certificate of Origin
- b) A Phyto-sanitary Certificate (for fresh Produce, nuts, rice, bean and peas)
- c) FSIS Meat & Poultry Inspection & Certificate (9060-5) & Halal Certification
- d) Wine, spirit, beer & liquor ARE PROHIBITED.
- e) Seafood products – N.O.A.A. Health Certificate or U.S. Fish & Wildlife Inspection.

Milk & Dairy products

All products of milk base (ie. Creams, Milk, cheeses, ice cream, dehydrated milks) are required to be accompanied by "CERTIFICATE OF HEALTH & HUMAN CONSUMPTION" and obtain an Animal Health Certificate issued by Agricultural Marketing Service (AMS).

<http://www.usa.gov/directory/federal/agricultural-marketing-service.shtml>

For Meats, Eggs & Poultry – FSIS requirements:

[http://www.fsis.usda.gov/Regulations & Policies/United Arab Emirates Requirements/index.asp](http://www.fsis.usda.gov/Regulations%20&%20Policies/United%20Arab%20Emirates%20Requirements/index.asp)

Labeling your boxes:

DRY GOODS ON RED PAPER: <http://www.cfi-lax.com/About-Us/Services/Exhibitions/DryGoods>

CHILLED GOODS: [http://www.cfi-lax.com/About-Us/Services/Exhibitions/Chilled-Label-\(1\)](http://www.cfi-lax.com/About-Us/Services/Exhibitions/Chilled-Label-(1))

FROZEN GOODS: <http://www.cfi-lax.com/About-Us/Services/Exhibitions/FrozenGoods>

The TO: on the labels should read : (GULFOOD 2014)
 c/o COMMODITY FORWARDERS, INC.
 220 LAWRENCE AVE.
 LAWRENCE, N.Y. 11559 USA
 PHONE 516-239-3300

***** [MARK CARTONS FOR GULFOOD 2014](#) *****

II c. RETURN FREIGHT

EXHIBITOR SENDING DISPLAYS OR EQUIPMENT THAT NEED TO BE RETURNED TO THE UNITED STATES AFTER THE EXHIBIT ARE REQUESTED TO INFORM C.F.I. THIS IS FOR THE PURPOSE OF DOING A REGISTRATION THAT WILL FACILITATE CLEARANCE UPON RETURN. THERE IS A \$35.00 FEE FOR REGISTERING RETURN FREIGHT. [PLEASE PUT ALL ITEMS RETURNING TO THE U.S. ON A SEPARATE INVOICE. CUSTOMS NOW DEMANDS THAT ALL RETURNING FREIGHT HAVE COMPLETE DESCRIPTIONS AND ANY IDENTIFYING MARKS OR SERIAL NUMBERS ON BOTH THE INVOICE AND THE DISPLAY UNITS/EQUIPMENT. MARK INVOICE COLUMNE "B" FOR TEMPORARY IMPORT](#)

***** **MARK CARTONS AS SAMPLES FOR GULFOOD 2014** *****

III. SHIPPING COST

THE FOLLOWING PAGE OUTLINES THE BASIC CHARGES THAT WILL BE APPLIED TO ALL CARGO BEING SENT FOR THE EXHIBITION.

A) THE **1ST COLUMN** IS FOR DRY GOODS & DISPLAYS:

1. RECEIVING AND STORING PRIOR TO SHIPPING.
2. REPACKING & RECOOPING FOR SHIPPING
3. TRANSPORT TO JFK INT'L AIRPORT
4. AIR CARRIAGE TO DUBAI AIRPORT
5. FUEL & SECURITY SUR-CHARGES
6. TSA SCREENING

B) **COLUMN 2** COVERS THE CHILL & FROZEN GOODS:

1. RECEIVING AND STORING PRIOR TO SHIPPING IN APPROPRIATE TEMPERATURE.
2. REPACKING, RECOOPING & RE-ICING FOR SHIPPING
3. TRANSPORT TO JFK INT'L AIRPORT
4. AIR CARRIAGE TO DUBAI AIRPORT
5. FUEL & SECURITY SUR-CHARGES
6. TSA SCREENING

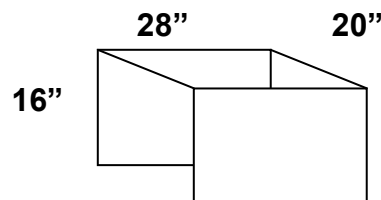
FORMULAS

**DIMENSIONAL WEIGHT = LENGTH x WIDTH x HEIGHT = CU INCHES /166
(TO THE NEAREST POUND)**

You are charged on which ever weight is greater actual versus dimensional

1 KILO = 2.2046 LBS

****REMEMBER: WEIGHT CHARGES ARE BASED ON ACTUAL OR DIMENSIONAL WEIGHT (WHICHEVER IS GREATER)**



THIS BOX WEIGHS 32 POUNDS. THE MEASUREMENTS ARE 28" X 20" X 16" - THIS EQUALS 8960 CU DIVIDED BY 166 = 54 LBS. THE CHARGEABLE WEIGHT IS 54 LBS

VIA AIRFREIGHT FROM CONSOLIDATION WAREHOUSE TO DUBAI AIRPORT

	1	2
WEIGHT	DRY AIR CHGS	CHILL/FROZEN AIR CHGS
MINIMUM CHARGE 100 LBS	\$295.00	\$375.00

RATE PER POUND	PER LB 2.95	PER LB 3.75
OVER 1100 LBS	PER LB 2.70	PER LB 3.60

SERVICE & HANDLING, DOCUMENTATION \$50.00

REGISTRATIONS \$35.00

CERTIFICATE OF ORIGIN \$25.00 (If you do not supply your own)

***** RATES FOR CHILL & FROZEN INCLUDE REPACKING, RE-ICING, COLD STORAGE AND RE-INSULATING IF NECESSARY.**

INSURANCE All show samples and booth materials are shipped at the owners risk, however insurance coverage is available upon request prior to shipping at the premium of: Minimum \$15.00 or \$.85 per \$100.00 declared. Minimum liability without insurance is \$50.00 or \$.50 per pound whichever is greater.

WORKSHEET

COMPANY NAME: _____

CONTACT: _____

PHONE: _____

	<u>DRY</u>	<u>CHILL/FROZEN</u>
GROSS WEIGHT	_____	_____
SERVICE & HANDLING ALLOWANCE)	\$ 50.00	\$ 50.00 (THIS IS A 1 TIME

CHARGEABLE WEIGHT _____

AIRFREIGHT CHGS _____

CERT. OF ORIGIN & HUMAN CONSUMPTION _____

REGISTRATION RETURN DISPLAYS) _____ **(\$35.00 ONLY FOR**

TOTAL CHARGES US\$ _____ **US\$** _____

PAYMENT REQUIREMENTS:

You are requested to estimate your costs based on the worksheet following and submit a check for that amount. If you choose to pay via Amex, Mastercard or Visa, **(3% processing fee will be applied)**

You may fill out the charge card authorization form on our web-site after you receive your

e-mailed bill as you need the invoice number on the authorization form. Bills will be sent a

few days prior to the show commencement.

Checks made payable to: Commodity Forwarders, Inc.

220 Lawrence Ave.

Lawrence, New York 11559

tel: 516-239-3300

fax: 516-239-0762

e-mail jfkcustomerservice@cfi-jfk.com